



# LYNCHBURG-CLAY

## MIDDLE SCHOOL

8250 State Route 134 Lynchburg, OH 45142

Phone: 937.364.2811 [www.lclsd.org](http://www.lclsd.org)

August 8, 2023

Dear Parents and Students,

Welcome to the 2023-2024 school year at Lynchburg-Clay Middle School! For those of you who may not know me, I have worked in the Lynchburg-Clay School District for 26 years. The past seven years, I have been an administrator at our elementary school. Prior to that, I taught 6th grade, both math and reading, and Title I Math. Now I am honored and excited to return to LC Middle School to serve as principal!

This year there are a few new faces in our building. Mr. Tony Williams will be teaching 8th grade math and Mr. Tyler Barton will be our 6th grade intervention specialist. Mrs. Randi Mifflin will be joining the 6th grade team as well and she will teach ELA and Social Studies.

**Open House will be held next Monday, August 14th from 4 - 6pm.** For 6th grade students, this is a time to tour the building, meet the teachers, pick up their Chromebook and practice those worrisome locker combinations. 7th and 8th grade students can receive a copy of their class schedule and pick up their assigned Chromebook, too.

The school year officially begins for **6th grade students on Thursday, August 17th** and for **7th and 8th grade students on Friday, August 18th.**

Each day, the doors to the middle school will open at 7:15am. Breakfast is served in the cafeteria beginning at 7:15am. 1st period begins at 7:30am. Students who are not in their 1st period class on time will be considered tardy. In the afternoon, the dismissal time is 2:17pm.

Breakfast and lunch prices will remain the same this year (Breakfast \$1.35 and Lunch \$3.10). For some families, this may create a financial burden. Please know that each child uses a cafeteria code while going through the cafeteria line so no one except the cashier is aware of a child's free or reduced status. If you haven't already done so, I encourage you to complete a Free and Reduced application online at <http://www.myschoolapps.com/>. This link is also available on our district website and through Final Forms. *Even if you think you won't qualify, it's worth a try to see if these costs can be eliminated or reduced for your family.* Our school district also uses a

program called My School Bucks. This program allows you to add money directly to your child's cafeteria account. You can also be alerted when your child's cafeteria account falls below a certain amount. I encourage you to check out this online program or app at [myschoolbucks.com](http://myschoolbucks.com). This link is also available on our district website.

Your student's attendance in class each day is vital to his/her educational success. Please call the office (937-364-2811) by 8:00am if your child is going to be absent from school. If you wish to pick up your child's homework for the day, you must call the office by 8:00am to allow the teachers ample time to prepare the work and have it ready to be picked up by 2:00pm. Furthermore, parents must write a signed, dated note stating the reason for the absence and send the note with the student on the day he/she returns to school. If the student goes to a doctor, a physician's note must be sent to school within three days of the student's return to school. Our district attendance policy can be found in the student handbook.

On the first day of school, each student will receive a student handbook/agenda. Please review the various Lynchburg-Clay policies and procedures in this handbook with your child.

This year, **LC Middle School students will NOT be permitted to carry their cell phones during school hours.** This includes during lunch as well. Cell phones must be turned off and stored in their locker during the school day. Since every student is issued a Chromebook, cell phones are no longer needed in the classroom for educational purposes.

Each student is assigned a school Chromebook. It is the student's responsibility to bring this Chromebook to school each day **fully charged**. Students are also responsible for the care of the Chromebook. Damage to the Chromebook will result in a replacement fee.

Parents are encouraged to monitor their child's grades on Progress Book and to contact the teacher if there are questions or concerns. **This year, paper report cards will NOT be mailed to each student.** Report cards will be available on Progress Book at the end of each quarter. If you do not have access to Progress Book, please contact the office for assistance.

Building a strong home-school partnership is important to me and vital to a child's successful educational journey. If at any time you have questions or concerns, please feel free to contact your child's teacher or myself. Working together, as a team, will ensure that your child has a fantastic school year!

Sincerely,  
Mrs. Angela Godby  
Principal of LC Middle School  
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937-364-2811